



Oil Commander Navigation

Home	Manage Equipment	Setup	System	Help					
Hastin	gs Deering 🤁 Fluid	Analy	sis						
Equipn	nent Selection								
Custom	ner			Ŧ	Make				•
Region				Ŧ	Family				•
Job Site	e			•	Model				•
Equip. I	No. Co	mp.SN			Compartment				•
Label	Lat	b Number			Category		 Status 		•
Job No	Cu	st. ID			Sort Order		•	2↓	Z↓
Start Da	ate 31 Jul 2017	Clear			End Date	07 Aug 2017	Clear Inte	rp Date	٣
	🖾 д 🗹 В 🗹 С	⊠ X				Sea	rch	Rese	ət

For FAQs and other literature see the oil commander home page.



差 OilCommander

User Name
Password
COGIN

https://secure.hastdeer.com.au/hdsosweb/login.aspx

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Accessing Oil Commander

To access Oil Commander, enter the below into your address bar in Google Chrome or Internet Explorer 10 (or later).

https://secure.hastdeer.com.au/hdsosweb/login.aspx

There is also a link available from the Hastings Deering Home Page.

How Do I Correctly Setup My Internet Settings for Oil Commander

Ideally we recommend using Google Chrome where possible.

Using Google Chrome

- 1. Two primary features of Oil Commander are the ability to view & download reports and Print Sample Cards.
- 2. To do this you will need to ensure your browser settings allow you to do so, for this we need to ensure pop-ups are enabled for Oil Commander.
- 3. In the Chrome browser address bar type in the URL chrome://settings/content/
- The following pop-ups were blocked on this page:

 https://secure.hastdeer.com.au/reporttoo...ages/11468031_Valuable%20Customer_1.pdf

 Always allow pop-ups from http://sosweb

 Continue blocking pop-ups

 Manage pop-up blocking...

 Done
- Scroll down to Popups and either allow or enable for https://secure.hastdeer.com.au:443
- 5. Whilst in content settings, you may also go to the PDF documents and click Disable. This allows the downloading of PDF reports instead of opening it in browser. Leave enabled if you wish to view then download
- 6. Close the browser and re-open to ensure the settings have been updated
- 7. **NOTE:** If experiencing issues printing cards, please try clearing your cache first. For further instructions please see the FAQ section on the Oil Commander home page.

https://secure.hastdeer.com.au/hdsosweb/login.aspx

**Oil Commander is designed to function on Google Chrome but can also

function in Microsoft Internet Explorer 10 or 11**

For certain software functions to work correctly, you will need to enable 'Pop Ups' in both IE and Chrome. 3

Accessing Oil Commander

Using Internet Explorer Version 10 +



- To adjust Pop-Up blocker settings, simply select the menu selection from the tools drop down menu. You can also navigate via *Internet Options > Privacy.*
- Once in the pop up menu you can either allow or again use the exceptions rule by adding the web address secure.hastdeer.com.au
- 3. If experiencing issues printing cards, please try clearing your cache first. Instructions on this can be found in the FAQ section on the Oil Commander home page.

https://secure.hastdeer.com.au/hdsosweb/login.aspx

Pop-up Blocker Settings	×
Exceptions Pop-ups are currently blocked. You can allow pop-ups fr websites by adding the site to the list below. Address of website to allow: secure hastdeer com au	
Allowed sites:	Add
	<u>Remove</u> Remove all
Notifications and blocking level:	
✓ Play a sound when a pop-up is blocked.	
✓ Show Notification bar when a pop-up is blocked.	
Blocking level:	
Medium: Block most automatic pop-ups	-
Leam more about Pop-up Blocker	Close

stdeer.com.au/hdsosweb/login.aspx Help Delete browsing history... Ctrl+Shift+Del Ctrl+Shift+P InPrivate Browsing Turn on Tracking Protection ActiveX Filtering Fix connection problems... Reopen last browsing session Add site to Start menu View downloads Ctrl+J Pop-up Blocker SmartScreen Filter Manage add-ons Compatibility View settings Subscribe to this feed... Feed discovery Windows Update Performance dashboard Ctrl+Shift+U F12 Developer Tools OneNote Linked Notes Send to OneNote Report website problems Internet options

Home	Manage Equipment	Setup	System	Help]			
Hasting	s Deering 🤁 Fluid	d Analy	sis					
Equipm	ent Selection							2
Custom	er			T	Make			T
Region				T	Family			•
Job Site	•			•	Model			•
Equip. N	No. C	omp.SN			Compartment			•
Label	La	ab Number			Category		 Status 	•
Job No	C	ust. ID			Sort Order		· 2	↓ <mark>Z</mark> ↓
Start Da	ate 31 Jul 2017	Clear			End Date	07 Aug 2017	Clear Interp Dat	
	🖾 А 💆 В 💆 С	⊠ X				Searc	:h	Reset

Sample searches can be performed by selecting available customer, region, job site and machine information.

If searching for a particular machine, the unit or serial number may be entered into the "Equip No" box. Alternatively, the Lab Control Number can be entered into the "Lab Number" box to find a specific sample.

Results can be displayed by exception by using the "Status" drop down box and/or selecting the evaluation.

Note: If a sample has not been taken in the selected date range, then no results will be displayed. In this case you will need to clear the start date.



Displays samples having insufficient details to process accurately.

e.g. no serial number, compartment not identified, no fluid hours etc.

Job Number - Search for samples by the job number entered on the sample card.

Category - Search for specific sample types.

Status - Search for samples that need actioning or have been actioned.

Note: If samples are searched using "Sample Date" as criteria, a result may not be displayed if the sample date was not entered onto the sample registration card. Here it is preferable to search using the "Received Date".

C-4-14-14																
X = Solved	X = Action	Taken X	= Email Ser	t X = Confirmed	<u>X</u> = Sa	mple Image						Confirm All		Export to Ex	cel	
	(000)	🔂 2	04507	0 0 10 🗢 Luber	- Duto	utur 🗘 Luij	No 🔍 Date D	iff 🔍 Me	eter	Diff	• (Comp. 🔍 J	ob No			
Serial No	Unit No	Model	Reg No	Customer	Job Site	Sampled Site	Compartment	Compart SN	S1	s2 s	3 S4	Hours at Install	Expected Life	Life Lived	Remaining Life	Remaining Warranty
ATY01073	RD540	793C	CRS3101		National Plant & Equipment - Caval Ridge	RIDGE	ENGINE PRIMARY - DIESEL		с	С	с в	o	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HD BRISBANE FLEET HIRE SERVICES	National Plant & Equipment - Caval Ridge	RIDGE	FINAL DRIVE		в	в		0	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HD BRISBANE FLEET HIRE SERVICES	National Plant		EINAL DRIVE	akan	в	в		0	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HD BRISBANE FLEET HIRE SERVICES	The	sample ev	action is t aluation m o alert the	nay	в	в		0	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HD BRISBANE FLEET HIRE SERVICES	& Caval Ridge	RIDGE	SYSTEM	user.	А	в		0	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HIRE SERVICES	National Plant & Equipment - Caval Ridge	RIDGE	TRANSMISSI ON		с	в		0	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HD BRISBANE FLEET HIRE SERVICES	National Plant & Equipment - Caval Ridge	CAVAL RIDGE	WHEEL HUB LEFT		в	в		0	1000	29209	-28209	No Warranty

Sample evaluations are colour coded according to priority e.g. "A" samples green, "B" samples yellow etc. The background colour of the sample will change depending on what action has been taken,

e.g. Sample that has had an email sent will be dark blue & a sample that has a photograph attached will be underlined etc.

Date: Displays date the sample was taken.

Meter: Displays equipment's service meter units (hrs/kms)

Lab No: Displays the laboratory control number (LCN).

Date Diff: Displays the number of days between samples.

Meter Diff: Displays service meter units (hrs/kms) between samples.

Comp: Displays component life details. Refer to Component Installation for set up.

Job No: displays the job number entered onto the sample registration card.

SAMPLE OPTIONS

Code Key																
X = Solved	X = Action	Taken X	= Email Sen	t X = Confirmed	<u>X</u> = Sa	mple Image						Confirm All		Export to Ex	cel	
Search Results	(500) Pa	ige 12	34567	8910 🔍 Label	🔍 Date 🔍 M	eter 🔍 Lab	No 🔍 Date D	iff 🔍 Me	eter	Diff	•	Comp. 🔍 J	ob No			
Serial No	Unit No	Model	Reg No	Customer	Job Site		Compartment	Compart SN	S1	S 2	S3 S	Hours at	Expected Life	Life Lived	Remaining Life	Remaining Warranty
ATY01073	RD540	793C	CRS3101		National Plant & Equipment - Caval Ridge		ENGINE PRIMARY - DIESEL		с	с	C E	5 o	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HD BRISBANE FLEET HIRE SERVICES	National Plant & Equipment - Caval Ridge	CAVAL RIDGE	FINAL DRIVE		в	в		0	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HD BRISBANE FLEET HIRE SERVICES	National Plant & Ca		TINAL DRIVE		в	в		0	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HD BRISBANE FLEET HIRE SERVICES	evalu	ation allo	the sampl ws the use ty of option	rto	в	в		o	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HD BRISBANE FLEET HIRE SERVICES	& Caval Ridge	RIDGE	STSTEM	19	A	в		0	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101		National Plant & Equipment - Caval Ridge		TRANSMISSI ON		С	в		0	1000	29209	-28209	No Warranty
ATY01073	RD540	793C	CRS3101	HD BRISBANE FLEET HIRE SERVICES	National Plant & Equipment - Caval Ridge	CAVAL RIDGE	WHEEL HUB LEFT		в	в		o	1000	29209	-28209	No Warranty

Details: Displays S.O.S report in oil commander

Full History: Displays analyte history for compartment

Action Taken: Comments can be entered and viewed by user and laboratory staff

Message: Message can be sent to recipient regarding sample

Graph: Raw data can be compiled and viewed as a graph

Sample Images: Photographs may be loaded into Oil Commander for a compartment

Print Sample Cards: to generate sample registration cards

Model Comparison: Compare results for similar models of equipment in a graph. *Note*: Maximum of two machines can be compared at the same time.

Edit Details: Allows user to edit the sample details including jobsites, hour/meter readings and other data

Print PDF: Formats S.O.S report to print

Details Full History Action Taken Message Graph Oil Top Up Oil Images Print Sample Labels Model Comparison Edit Details Filter Print PDF Component Repairs/Notes/Docs Component Change Out

DETAILS

	S			Select S	Select Sample Number 123						
Sample Number	r 1	Full History	Graph Report	Messages	Ac	tion Taken					
Serial No		Eval C	ode	А	М	eter Reading	3	3026			
Unit No		Lab N	umber		E	quip LTD		3026			
Customer	HD BRISBANE FLEET HIRE	SE Samp	le Date		C	MU Hrs		3026			
Make	CATERPILLAR	Date F	Received		FI	uid Hrs					
Model 🛛	CT630	Interp	Date		0	il Type	CA	AT DEO-ULS C	J-4		
Compartment	ENGINE PRIMARY - DIESE	L:1 Job N	0		0	il Grade		15W40			
Compart SN 🛛		Job Si	te	HD Rental Fle	et Fl	uid Chg	Yes	Filter Chg	Yes		
Comp Make 🛛		Samp	led Site		FI	uid Added		0.00			
Comp Model		Label			C	oolant					
Sample has att	achment	Proble	m Solved		Action	Taken					
Email Sent		Reply	Email(s)		Sample	e Confirmed		_			
		Exclud	le from Statistica	Calculations	& Graph						
Interpretation C	omments Resam	ple: No			PD	· / [Confirm	Send			
Customer Comr	ments / Component Note										
Customer Comr Component Rep	ments / Component Note pairs/Notes										
Customer Comr Component Rep	ments / Component Note pairs/Notes	25		FTI	R Analysis		Fluid	Physical			
Customer Comr Component Rep Element History	nents / Component Note pairs/Notes / Elemental An	es Nalysis	ib) V B Ag MalCd		R Analysis	Chai	Fluid	cs Physical	Testin		
Customer Comr Component Rep Element History CujFe[Cr]Pb[Al] Si cujFe[Cr]Pb[Al] Si	ments / Component Note pairs/Notes / Elemental An i Sn Ni Na K Mo] Ca Mg	s sallysis P Zn Ti S 855 991 ≮1 4	1 <1 40 <1 <1 <1	BaUSTUOXI	R Analysis	Chai	Fluid	cs Physica D F WAT	Testin		

- Oil Commander will generate the report into a .pdf document. Note— When generating a pdf document, click the button once and wait for document

- To confirm you have seen the report; the Action Details page will record the details of who confirmed the report date confirmed.

Send Email - To email the report to a non-standard user.

The row of highlighted raw data is relevant to the report you are looking at. This can be changed by selecting the sample number (1 to 10) at the top of screen. The maximum amount of results displayed on this page is limited to the 10 latest samples. The results on this page will be limited to the date range selected in the search criteria on the Fluid Analysis page.

By hovering your cursor over a particular analyte in the lower section, a "Pop Up" box will appear showing the element's name.

FULL HISTORY

Hastings	Deering CAT FU	ıll Hist	ory														
Equipment	Details	Actual	● PPM/PI	hr 🔍 🔍 Ac	ljust For Fl	luid Added	I							~			
Model	D11R		Unit No		4446		Comp	artment	SN	283.00							
Serial No			Compartmer	t ENGINE P	RIMARY - I	DIESEL : 1	Samp	le Point			•	1					
Start Date		⊞ Clea	ar End Dat	e		<u></u> C/e	ar			All Compartm	ents						
Show E	quipment Details	Show All C	omponent Eve	ents 🗌 Higi	nlight Fluid	l Changes	🗆 Disa	able Hove	er								
	Search		Reset		Export to	Excel											
Lab No	Label	Sample	Site Event Type	Event Date	Meter Read	Equip LTD	CMU Hrs	Fluid Hrs	Cum. Total	Calc. Fluid Hours	Fluid Add	Fluid Chg	Filter Chg	Oil Type	Oil Grade	Resample	Eval

Actual: Displays the elemental data from the I.C.P as ppm.

PPM/Hr: Normalises the elemental data from the I.C.P and displays as a wear rate based on the service life of the fluid.

Adjust For Fluid Added: Normalises the data based on fluid "Top Up" volumes.

Show Equipment Details: Displays the sample history of selected machine with current component.

Show all Component Events: Shows all events relating to that component (Changeouts, Fluid topups etc)

Show Removed: Shows all samples relating to the machine regardless of component changeout events

All Compartments: Shows the data for all compartments. Clicking on the compartment name arranges compartments in order.

Export to Excel: Allows the data to be exported to a spread sheet.

By hovering your cursor over a particular analyte in the lower section, a "Pop Up" box will appear showing the the sample's interpretation and evaluation.

ACTION TAKEN

Equipment Details						
Serial No		Eval Code	В	Confirm you h	ave seen this sample	
Unit No		Sample Date		_	Confirm	
Compartment Id	101	Meter Reading	-	Problem Solv	ed	
Compartment	ENGINE PRIMARY - DIESEL			_	Solved	
	,			Emails		
					0 Messages Sent	
				Click email	messages above to see the m	essage(s)
Record Action Taken						
User	£ M	aintenance		•		•
Comment					Description V Contain	ns 🔻 🕂
Action Details						
						/
Action Cost	Work Orde	er No	Warr	anty Claim 📃 🛛 V	/arranty Claim No	
				, i		
		Sav	e	Reset	Backlog Entry	
Descard Convolo Attache						
Record Sample Attachn	nent					
Sample Attachment	Choose File No file chosen				Upload Attack	nment
Comments						
Action Taken History	Show All for Compart	Expa	ndHistory	Export to Excel	Show Confirmed	4

Maintenance events may be recorded against samples for each component.

Information recorded here flows through to the interpretation page where it is visible to the interpreter.

User can select from the drop down boxes to select the type of maintenance event.

Attachments may also be added e.g. Pdfs or spreadsheets.

Show All for compartment—Displays all entries.

Expand History— Expands results

Export to Excel—Allows information to be exported via an excel document

MESSAGES

Equipment Details					
Serial No		Unit No	10226	Meter Reading	17997
Compartment Id	425	Compartment	FINAL DRIVE LEFT : 42	5 Sample Date	14 Jul 2017
Lab Number		Eval Code	A		
Lab Message					
acceptable. A low amou Action: Deposits may b	nt of non-metallic for	nfrared analysis appears ao eign material was observed chnique. Continue sampling	l. All other test results ap		
New Message					
Sender			M	essage Type	
Message				OUrgent OWarning	○ Information
Recipients					
Available			Selected		
		× ×			*
Add Recipient	Delete Recipients				
Message History	Show All				
0 Record(s) Found					

Oil Commander allows the end user to email a particular sample report to a specific contact. The system will generate the email with the report showing sender information and comments may be included with the email. The recipient does not need Oil Commander to receive the report.

Note: There is no log recorded of these emails being sent.

Select from available contacts to send emailed report and message to.

	JAIVI	
Equipment Details		
Serial No		
Unit No		
Compartment	WHEEL HUB RIGHT	
Sample Date	23 Jun 2017	
Lab Number		
Eval Code	В	
Create Date		
Created By		
Image Comment	Filtergram	
	Magnetic Plug	
	Screen / Filter Cut	
Edit Comment	Delete image	
Add Image	Show History	
Edit/Add Magnetic Plug		
Images		
O		

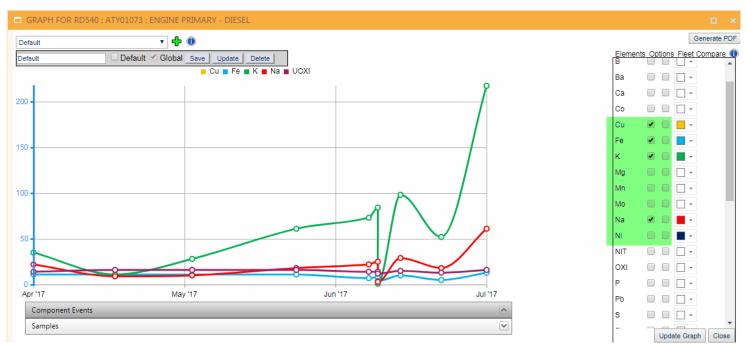
SAMPLE IMAGES

Photographs may be stored for a particular compartment for future reference. This function is particularly handy for the recording of magnetic plug conditions or debris in a filter medium.

"Clicking" on Add Image will open computer's browser to select the desired image. Comments may be added and then save.

Image may be enlarged by clicking on the saved photograph.

GRAPHING

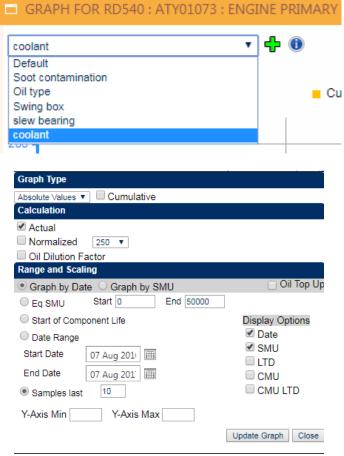


Up to twelve analytes may be selected and displayed graphically.

User may select up to the 10 most recent samples to graph

Templates may be created & saved by entering a name and clicking the 'Save' Button after selecting analytes.

Hovering over the plot points shows the sample details.



Options opens up a menu selection allowing the user to edit the Graphing parameters

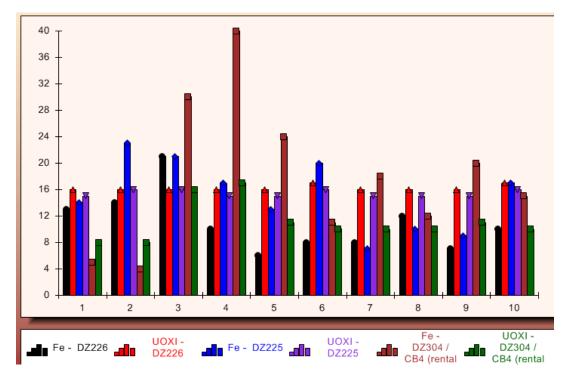
MODEL COMPARISON

Model Selec	tion Details								
Customer	HD BRISBAN	E FLEET HIRE S	ERVICES : 120592	1 🔻	Model 8	325H		T	
Equipment	Available				Equipment Sele	cted (825H)			
AZW00367 : AZW00382 :				A	AZW00381 : CP4 AZW00374 : CO0				
	AZW00418 : CRS3987			>>	AZW00374 : CO0 AZW00386 : CRS				
				<<	1				
					1				
				*					
Compartme	nt DIFFERENTI	AL FRONT :		•	Include Sample	es Since Date			
Show Last	10 Sampl	es	2D Bar - V	T	Get	Elements	Reset		
Select Elem	ents (Max of 2)								
PC10	PC14	PC4	PC50	PC6	🗆 AI	Sb	Ва	В	
Cd	🗆 Ca	Cr	🗆 Cu	🗆 Fe	Pb	🗆 Mg	🗆 Mn	🗆 Mo	
🗆 Ni		P	□ κ	🗌 PQ	Si Si	Ag	🗆 Na	🗆 Sn	
🗆 Ti	□ v	□ ∨40	WAT	🗌 Zn					
	Build the Graph								

Model Comparison allows the comparison of up to two analytes when customer has more than one of the same type of machine.

- 1. Select desired equipment from available list & then select compartment for comparison.
- 2. Click on 'Get Elements'
- 3. Select up to two analytes.
- 4. Build the graph.

Note: Maximum of five machines can be compared at the same time.



MAIN MENU FUNCTIONS

Home	Manage Equipment	Setup	System
LIMS (F	uid Analysis)		

FLUID ANALYSIS

Home	Manage Equipment	Set	up	System	
	Fluid Analysis>		Fluid	Analysis	
	Equipment Tasks>		Print	Sample Card	s
	Component>		Outst	anding Print	Labels
			Track	Your Sample	e
			Samp	le Review	
			Oil Pr	int Details A	
			Samp	le Data Expo	ort
			Mode	l Comparisor	1

Fluid Analysis: To access the Home page for sample searching.

Print Sample Cards: Access to the sample labeling process.

Outstanding Print labels: To view a list or reprint sample registration cards

Track Your Sample: Monitor a samples progress through the laboratory.

Sample Review: To view sample summary of evaluations.

Oil Print Details All: To print bulk sample reports

Sample Data Export: For extracting raw data from Oil Commander

Model Comparison: To compare equipment of same make and model

SAMPLE REGISTRATION

Printed sample cards in Oil Commander open in a new browser tab/window.

This requires pop-ups to be enabled in order for them to display, by default most modern browsers have pop-up blockers installed & enabled.

If you are experiencing issues with printing cards please ensure your pop-ups are enabled and your cache has been cleared. Relevant information on this can be found in the FAQ section on the Oil Commander home page.

Selection Criteria		Print Blank Labels	
Customer	HD BRISBANE F	LEET HIRE SERVICES : 1205	921 🔻
Region	Brisbane		•
Jobsite	Archive		•
Serial No 📃	B9D03977		Ŧ
Unit No 📃	CRS2912		Y
Registration No			v
Fixed Plant Ro	ute Select Rout	e	•
Equipment Not in Li	st Reset San	nple Route Setup	
General Sample In			
Meter Reading	0	LTD SMU 6419	
Job No		Order No	
Sample Date	04 Aug 2017	📰 Clear	
Service Interval Contact	SCOTT MOORE 1	RAINING	•
Sampled Site	SCOTTINICORE	TORINING .	
Person Taking Sa	ample		
Ttl Fuel Burn			
Customer Ph/E-m	nail O	User Ph/E-mail 🛛 🔍	
Equip. Notes (0) >	>		
Compartments Sar	npled (Oil Chang	e Interval/Oil Sample Inte	rval)
TANDEM LEFT			
TANDEM RIGH			
WHEEL HUB L	EFT (250/250)		
WHEEL HUB F	RIGHT (250/250)		
Other			

Find machine under

Customer > Jobsite > Serial / Unit no

Enter meter reading & information as required.

Select available compartments that will need cards for sampling.

If a new piece of equipment is to be entered, click on 'Equipment not in list'. Then enter the appropriate information from the drop down menus.

Ideally for ease of setting up new equipment, please contact the laboratory (07) 3875 2844.

Print Blank Sample Labels opens the print preview screen to print 3 blank sample cards.

To add a compartment to the piece of equipment

Click on Other'

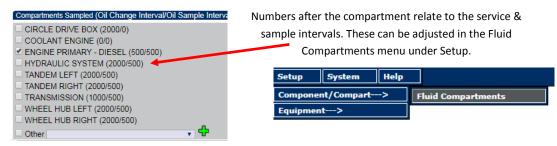
Select appropriate compartment from menu.

Click on the Cross

Note: Please ensure the compartment is correct

SAMPLE REGISTRATION (Cont'd)

Multiple compartments at once may be selected from the menu left allowing multiple labels to be entered.



Once a compartment has been selected the **Oil type/Grade** and other details including **Fluid Hours** may be entered. Repairs/Cust Note may include any recent repairs or inspections.

Bottle Label*	HD03686382	🗆 Enter B	Sottle # Job 1	No			
Compartment	ENGINE PRIMARY - DIESE	L		🗆 Urgent 🕕			
Fluid Hours	254 O Co	omponent Hours		Update Compone	nt Details	Component Changeout	Filter
Fluid Added	1 I IIII IIII IIIII IIIII IIIII IIIII IIII	hanged OY ON	Filter Changed	$\bigcirc Y \bigcirc N$			
Oil Type	CAT DEO-CI-4	Oil Grade	15W40		•		
Coolant	CAT : ELC	Fuel Type	Diesel	•	•		
	Sample note						
Repairs / Cust Note						1	
O Pre-PM	○ PM ○ Post-PM ○ F	Pre-Kidney Loop 🕓 Po	ost-Kidney Loop				
Advanced	Interval*		٣				
	5	50 00 000 000					

NOTE: Fluid hours will populate once meter reading has been entered and calculates from last oil change/ sample. If the value shown is not correct this may be adjusted here.

Ticking Fluid changed Y/N will affect how the system calculates the fluid hours for the next sample.

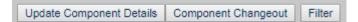
After entering the necessary information click **Save all to Queue**, this will save the labels into the system. The user may then select **Print Labels** which will open up a new window where the labels may be printed from. **NOTE:** Pop-ups must be enabled

Print Sample Labels Information				
Print Sample Labels Queue	Save All to Queue Pri	int Labels	Advanced	View Samples in Transit
•				→

View Samples in Transit, This menu will take the user through to the **Outstanding Print Labels** screen. Allowing the user to check what labels have been printed and further edit details once they have been saved. **NOTE**—If data has been incorrectly entered, you will need to contact the labels to have the labels deleted.

SAMPLE REGISTRATION (Cont'd)

Update Component Details: To update the components installation/ repair details.



Edit Component De	etails		ر
Comp. Details	:ENGIN	IE PRIMARY - DIE SE	EL : 101
Comp. Make	:null	Serial #	:test :
Comp. Model	:null	Change Int.	:250
Sample Int.	:250	Sump Cap.	:6
• Amend Initial C	omponer	nt Installation Detai	ils
Date at Install			
Comp Hrs at In	stall		
Eq SMU at insta	all		
Eq LTD at Insta	II		
Component S/N	1		
Expected Life			
			Save
Component Re	pair		

Amend initial Component Installation details

Date at install: Event date.

Eq SMU at Install: Service meter reading (hr or km) at install.

Eq LTD: Equipment total life at install; may be auto calculated or manually entered.

Expected life: Expected Lifespan of new component

Note: A sample does not need to be submitted for this change to take affect.

Edit Component Deta	ails					X
Comp. Details	:ENGI	NE PRI	MARY - DIE	ESEL : 1	01	
Comp. Make	:null	Se	rial #		:test :	
Comp. Model	:null		ange Int.		:250	
Sample Int.	:250	Su	mp Cap.		:6	
Amend Initial Co	mpone	nt Inst	allation De	etails		
Component Rep	air					
Component		ENGI	NE PRIMARY	(- DIESE	EL : 101	
Date at Install		_				
Date at Install						
Eq SMU at instal	I					
5 1 7 5						
Eq LTD						
Туре		ON	otes 💿 Re	epair		
				· .		
Cost						
. .						
Comments						
			Attachme	nt	Save	

Component repair

Date at install: Event date.

Equipment SMU at Install: Service meter reading (hr or km) at install.

Eq LTD: Equipment total life at install; may be auto calculated or manually entered.

Cost: May be entered if Repair is selected.

Comments: Repair or installation comments.

OUTSTANDING PRINT LABELS

Se	lection Criter	ia														
Cut	stomer	HD BRISBANE	FLEET HIRE SERVICE	S : 1205921		۲	Sample Start Date	28 Ju	2017		ear					
Job	osite					•	Sample End Date		q 2017							
Equ	uip. No.						Barcode									
Cor	mpartment					•	Get	Selected Detai	ls	Rese	et					
	I record(s) fo arch Results	_			_								_			
	arch Results	E	kport to Excel	Reprint Sample Lat	oels 📕	Delete Sa	ample Labels	Edit/Add Mag	inetic Plug	E E E	lit Sample	Label	Re	print Label	s - Small	
	Barcode	Customer	Equipment	Compartment	Sample Date	Job Site	Sampled Site	Oil Type	Oil Grade	Coolant	Meter	Oil Hrs	Oil Added	Oil Changed	Filter Changed	Job Ne

Sample registration cards created in Oil Commander are stored in the Outstanding Print Labels page. Sample registration cards may be reprinted from this screen but may not be edited.

Once the sample cards are received and registered, they will then appear in the Track Your Sample screen.

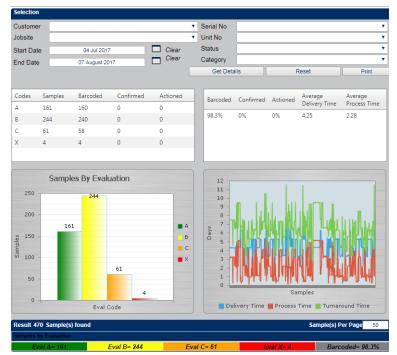
Hasting: Select E	<mark>s Deering</mark> quipmen		Track Your	Samp	-	RAC	(Y	Οι	J	r sa	MP	LE			
Custome	er HD B	RISBA	NE FLEET HIRE SERVIO	DES : 1205921	٣	Serial No						•			
Jobsite	HD R	ental F	leet		Ŧ	Unit No	CRS412	29				•			
Start Dat	te 28 Ju	12017	🔟 Clear			Laboratory	Hasting	s Deering				•			
End Date	e 04 Au	ig 2017	💷 Clear			Batch/Lab No.	Type full	or part of	the B	arcode/Lab N	umber				
						Status	Registe	red				•			
								Searc	h		Reset				
Code Ke	у														
	= Pend	ling		= Work in pr	ogress	Com	pleted								
6 Re	cord(s)	Found	Page 1								Export to E	Excel			
Serial No	Unit No	Mode	l Customer		Jobsite	Compartmen	nt	Lab Number	Eval	Sample Taken	Received	Days Diff	Registered	Hours Diff	Processing
	CRS4129	D8T	HD BRISBANE FLEET		D Rental eet	COOLANT ENGINE	E 11	479603	А	1/08/2017 00:00	2/08/2017 12:03	1	2/08/2017 12:53	0	Completed
	CRS4129	D8T	HD BRISBANE FLEET		D Rental eet	ENGINE PRIMARY DIESEL	(- 11	478221	x	1/08/2017 00:00	2/08/2017 09:21	1	2/08/2017 11:56	2	Yes
	CRS4129	рвт	HD BRISBANE FLEET		D Rental eet	FINAL DRIVE LEFT	т 11	478425	в	1/08/2017 00:00	2/08/2017 09:29	1	2/08/2017 11:49	2	Yes
	CRS4129	D8T	HD BRISBANE FLEET	HIRE HI	D Rental eet	FINAL DRIVE RIGH	HT 11	478426	в	1/08/2017 00:00	2/08/2017 09:29	1	2/08/2017	2	Yes
	CRS4129	в	HD BRISBANE FLEET	HIRE HI	D Rental eet	HYDRAULIC SYST	TEM 11	480404	x	1/08/2017 00:00	2/08/2017	1	2/08/2017	1	Yes
	CRS4129	D8T	HD BRISBANE FLEET	HIRE HI	D Rental eet	TRANSMISSION	11	480409	в	1/08/2017 00:00	2/08/2017 13:03	1	2/08/2017	1	Yes

Once the sample cards are received by the lab, they will then appear in the Track Your Sample screen.

Select required information from the 'Drop Down Boxes' and the 'click' Search.

The default date range is one week for searching.

SAMPLE REVIEW



By selecting customer, jobsite and date range, 'Sample Review' will display sample quantities by evaluation and total.

'Barcoded' displays % samples that have been registered from sample cards created in Oil Commander.

Note: sample cards created but not submitted to laboratory will be included in the Barcoded results.

SAMPLE DATA EXPORT

Hastings Deering 👧 Sample Data Export

Selection Cri	teria						
Customer	HD BRISBANE F	LEET HIRE SERVIC	ES : 120592	1	Make		T
Jobsite				•	Model		•
Lab Number		Lab Results		•	Serial No		T
Date Type	Sample Date	Status	Released	•	Unit No		•
Family				•	Compartment		•
Region				•	Compart		A
Market Statu	s			•	Туре	BRAKE FLUID Compressor	
Start Date	07 Feb 2017	🗖 C	lear			Coolant Diesel	-
End Date	07 Aug 2017	🗖 C	lear		Format Type	Diesei	T
	⊠а ⊻в	<mark>⊻C</mark> ⊠X			r onnat Type		
				Selec	t Samples	Download Record	Reset

Sample Data Export allows user to export the raw data from Oil Commander in various formats. Information extracted may be used for compiling reports, loading into Trends software etc.

- 1. Select required information from dropdown boxes
- 2. Choose desired date range.
- 3. Select Format type from dropdown box. (.csv)
- 4. Select Download record and save to desired location when File Download Box appears.

EQUIPMENT TASKS

Home	Manage Equipment	Set	up	System	Help			
	Fluid Analysis>							
	Equipment Tasks>		Oil Change/Top Up					
	Component>	onent>			Meter/Distance Reading			
			SMU	J Reading - B	ulk Entry			
			Met	er Change				
			Equ	ipment Jobsi	te Change			

Oil Change/Top Up: For entering compartment oil changes and oil additions where a sample is not being submitted.

Meter/Distance Reading: This screen allows you to enter and view the details of a particular piece of equipment, with regard to meter or distance readings.

SMU Reading - **Bulk Entry:** The Bulk Entry – SMU reading screen is designed to allow the bulk entry of meter readings for equipment, relating to a particular customer.

Meter Change: The Meter Change screen allows for meter changes made to equipment to be recorded. When an entry is made, the history of meter changes for that equipment also displays.

Equipment Jobsite Change: For transferring equipment between jobsites in the database.

OIL CHANGE / TOP UP

Hastings Deering 🕅 Oil Top Up

ENGINE PRIMARY - DIESEL 12225 34250 -35351 O Yes O No

Equipment	Selection			V	iew Jobsite Consumption History
Customer	HD BRISBANE FLEET HIRE SERVICES : 1205921	•	Serial No	8FB00098	•
Jobsite	HD Rental Fleet	•	Unit No	6-052	T
				Reset	

- Components			
Comp ID		Component Description	✓
437	DIFFERENTIAL FRONT		•
421	FINAL DRIVE FRONT LEFT		
470	FINAL DRIVE FRONT RIGHT		•
505	HYDRAULIC SYSTEM		
313	TRANSMISSION		•
			New Entry
Oil Change/Top Up Entry	Date of Change/Top up* 01 Jul 2017	SMU 20500	Save/Update
Oil Change/Top Up Histor	y	Display Last: None	Sort By: Component
Comparison Church F			Oil Turne Oil Creade Manual Caus Nata

This page is used when an unscheduled oil change or top up takes place. The amount of oil added in this page appears on the next sample registration card.

1 🔻

CAT DEO-CI-4

▼ Yes

•

▼ 15W40

This also shows in full history when 'Show all Component Events' is selected.

Select the Compartment/s you wish to do the top up on, Select New Entry. Enter details as needed. Then click Save/Update

I Ves No Filter

METER / DISTANCE READING ENTRY

Selection C	riteria							Equipment S	Setup
Customer	HD BRISBANE FLEET HIRE SI	ERVICES : 1205921	Ŧ	Serial No	RCX00280			•	
Jobsite	Brisbane Branch		•	Unit No	CRS3775			T	
						Search	Reset		
Meter Detai	il (Primary)								
Current SM	U 2790.00	Current Distance	0			Last Reading [Date 13 Apr 20	16	
LTD SMU	2790.00	Total Distance							
New SMU		New Distance							
- Secondar	y Usage Measures								
Current Hou	Jrs <mark>0</mark>	Current Distance 0		Current KW	/ Hours 0		Current Fuel Burr	1 0	
Total Hours		Total Distance 0		Total KW H			Total Fuel Burn	0	
New Hours		New Distance		New KW H	ours		New Fuel Burn		_
Reading Dat	te* 07 August 2017	Clear							
Reading Tim	ne 12 🔻 0 🔻								
Ad	d Update	Delete	Reset						
Reading Li	st							Get n	more

Current SMU: Current Service Meter Units displays the reading on the current hour meter.

LTD SMU: Life To Date Service Meter Units shows the total hours on the machine.

New SMU: For the user to update the current hours/kms.

Reading Date: Date the reading was taken.

BULK ENTRY—SMU READING

Selection Criter	ria						
Customer	HD BRISBANE FLEET HIRE SERVI		Bran	ch	Brisbane		•
Date Reading	03 Jul 2017	Cle	ar Job	Site	HD Rental FI	eet	•
					Search		Reset
Equipment					Sav	e	
	Equipment		Last SMU	Last Distance	Last Date	New SMU	New Distance
	00153:999304L		13541		06 Aug 2010		
	0254369 : T14E31588		3501		16 Feb 2010		
	0266194/01 : BIN-0266194/01		599	0	28 Feb 2012		
	080502 : AX4A00206		0	0	12 Mar 2015		
	090102 : LIGHTING TOWER		0				
	090102 : 32600927		0	0	10 Feb 2015		
	0B49448 : JOB 0B49448		0	0	03 Jun 2013		

By selecting Customer, Branch, Job Site, Date Reading and then search, customers full equipment list will be displayed.

User can enter the current reading for entire fleet at for the particular site.

METER CHANGE

Selection C	riteria						Equipment Setup
Customer	HD BRISBANE FLEET HIRE SE	RVICES : 1205921	T	Serial No	1HSJRSCR4EJ491603		T
Jobsite	HD Rental Fleet		¥	Unit No	AB234		•
					Search	Reset	
Current Me	ter Details						
Current SI	/U 59803	Current Distance o		Last	Reading Date 01 Apr 2016		
LTD SMU	66066	Total Distance					
Installed M	eter Details (Primary)						
SMU on m	achine when change occurr	ed 59803	Current Di	stance 0			
Hours on I	New Meter being installed		New Dista	nce			
- Secondar	y Usage Measures						
Current Hou	irs 0	Current Distance 0		Current KV	V Hours 0	Current Fuel Burn 0	
New Hours		New Distance		New KW H	lours	New Fuel Burn	
Reading Da	te*	Clear					
Reading Tin	ne 12 V 0 V		Add				

Current SMU: User enters the final reading on the old meter.

New SMU: User enters the reading of the new meter here.

Reading Date: User enters the date the meter was changed.

Secondary Usage Measures: Unavailable at this stage.

EQUIPMENT JOBSITE CHANGE

Selection C	criteria						
Customer	HD BRISBANE FLEET HIP	RE SERVICES : 1205921	 Make 	CATERPILLAR : CAT	τ		
Region	Brisbane		 Family 		•		
Jobsite	HD Rental Fleet		 Model 		•		
Serial No			Unit No				
				Get Equipment	Reset		
Equipment	Re-allocation						
M 0.1							
				T			
Move Selec	cted Equipment to this job	o site			Move		
Move Selec	cted Equipment to this job	o site			Move		
Equipment		o site			Move		
		Unit No	Make	Model	Family	Last Changed By	Last Changed Date
	Serial No		Make			Last Changed By	Last Changed Date
Equipment	Serial No	Unit No		Model	Family	Last Changed By	_
Equipment 10F0116 1GN0084	Serial No	Unit No 156	CATERPILLAR	Model IT18B	Family WHEEL LOADER	Last Changed By	13 Dec 2008 🧃
Equipment DF0116 DF01084 DF018	Serial No 15	Unit No 156 CRS335	CATERPILLAR CATERPILLAR	Model IT18B 815F	Family WHEEL LOADER LANDFILL COMPACTOR		13 Dec 2008
Equipment DEF0116 DEF0116 DEF0116 DEF0116 DEF0116 EEF0116 DEF0116 DEF0116 EEF0116 DEF0116 DEF016	Serial No 15 15 CR2AE370989	Unit No 156 CRS335 U7163	CATERPILLAR CATERPILLAR CATERPILLAR	Model 1T188 815F CT630	Family WHEEL LOADER LANDFILL COMPACTOR ON HIGHWAY TRUCK	JASMIN DUNDAS	13 Dec 2008

This page allows users to transfer equipment to another site.

- 1. Place a tick next to the required equipment.
- 2. Using the drop down box, select which jobsite equipment will be moved to.

3. Click "Move". Note: If the system asks to move contacts with equipment select No or Cancel

COMPONENT CHANGE OUT

Home Manage E	quipment	Setup	System	Help				
Hastings Deering	AT Com	ponen	t Cha	nge Ou	t			
Select Equipment								Print Form
Customer H	D BRISBANE FLI	EET HIRE SE	RVI 🔻 Eq	uipment No				
Jobsite B	risbane Branch		•		serialno HCL00634	unitno CRS3504		
Component Change	out				NXS34694 RCX00275	938-WTJ CRS3758	omponent (Changeout History
* Component Action	Туре			•	RCX00280	CRS3775		
* Change Out	Date				RCX00310 RCX00333	CRS3839 CRS3926	onent Chan Date	ge Details
* Equipment SMU at i	nstall				RTD00766 SNA00656	CRS3641 CRS3766	geout	
* Equipment LTD at i	nstall				TMZ00230	CRS3496	geout	
Component	СМИ			RESET CMU			Туре	
Component Seri	al No				J			
Changeout Comr	nents					Co	mment	
Oil Cha	nged			YES V				
Filter Cha	nged			YES V				
		Save		Reset				

Navigate to the component change out screen and select the appropriate piece of equipment.

Select the Action Type from the drop down menu in 'Component Action Type'

NOTE: Selecting 'Component Rebuild' will keep the history with the machine,

Selecting **'Component Replace'** will move the sample history into **Component Inventory** with the component being removed. Sample history may not be visible until a new sample is allocated to the compartment and 'Show Removed' is ticked in full history screen.

Component Changeout			▼ <u>Component Changeout History</u>
* Component Action Type	Component Rebuild	•	
* Change Out Date	Component Rebuild		Last Component Change Details
* Equipment SMU at install	Component Replace (New Component) Component Replace (Re-Manufactured)		SMU at Changeout
* Equipment LTD at install	Component Repair		LTD of Changeout

Selecting Component Rebuild will leave the Component Serial Number as is, Comments may be entered into the box below. Any previous change-outs will also be indicated in the box on the right.

COMPONENT INVENTORY

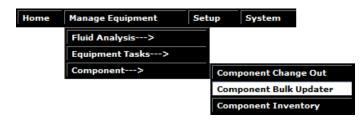
Any component removed in the Component Change Out screen will be stored in the Inventory. Information may be updated for the desired component e.g. Make, Model, Serial Number etc.

Exchange Compone	ent Selection							
Customer HD BRISBANE FLEET HIRE SERVICES : 120592 V System Component JobSite HD Rental Fleet Component Type V System Make Component Component V System Model Module V V V Component S/N System V V V								
Image: Scrapped: Image: Scrapped: Scrapped: I								
Component List								
ID:De	escrip:Component S/N	Model	Date In Stock	Rebuild Status	Comp. Status	Images	Docs	Value
097 : COOLANT ENGI	NE : S/N=		13 Feb 2013	0	New	0 0	D	0.00 *
101 : ENGINE PRIMAR	RY - DIESEL : S/N=		22 Apr 2012		Exchange	0 (D	0.00
101 : ENGINE PRIMAR	RY - DIESEL : S/N=		13 Feb 2013		New	0 (D	0.00
101 : ENGINE PRIMAR	RY - DIESEL : S/N=		22 Jan 2013	1	Exchange	0 0	D	0.00
313 : TRANSMISSION	: S/N=			0		0 0	D	0.00
425 : FINAL DRIVE LE	FT : S/N=		13 Feb 2013		New	0 0	D	0.00

Once a component is selected, the history may be viewed and relevant details may be updated e.g. expected service life by selecting required options.

Exchange Componer	nt Details		View Highlighted Component History
Customer	τ	JobSite	•
Component Details			Update Component
	n/Tracking 🔲 Replace 📃 Rebuild 📃 Financial Tracking 💷 ۱	Narranty	
System	۲		
Component Type	T		
Component	•	Module	
Compart ID		SMCS Code	
Compart Desc		Modifier Code	
Component S/N			
Component Make	T	Component Images	View & Add/Edit Attachments
Component Model	Ŧ		
Component Note			A
Component Status D	etails		Update Component
Date of Change	7 August 2017	Documents Attached	View & Add/Edit Attachments
Current Status	Current Value	Current Rebuild No.	
New Status	🗸 🚺 New Value	Rebuild	Component 🕕
Detail Notes		Doc No	
If Scrapping Reason		Supplier	
		Add Update	Delete
		Adu Opdate	Delete

COMPONENT BULK UPDATER



Overview

The Component Bulk Updater screen allows users to easily update the details of a component in multiple pieces of equipment at the one time.

Selection Criteria								
Branch Customer Jobsite SMCS Code Modifier Code Component		▼ ▼ ▼ ▼ Find	Make Family Model Application Arrangement Serial No Unit No	Start Start	Search	End End	T T T T Reset	
- Component Deta	ils							
Component ID Component Desc		SMCS Code			Modifier			
- Generic Compon	ent Details							
Max No Rebuild's Component Make Component Model			_					
- Oil Compartment	t Details							
Oil Type Oil Change Interval		 Oil Grade Oil Sample Int 			CoolantSump Capa	city		•
- Filter Details								
Filter Brand Filter Type Description Model Number		Media Type Efficiency Beta Rating						

- Component Det	ails				
Component ID		SMCS Code		Modifier	
Component Desc					
- Generic Compo	nent Details				
Max No Rebuild's					
Component Make		•			
Component Model		•			
- Oil Compartmen	nt Details				
Oil Type		 Oil Grade 		 Coolant 	- · · · · · · · · · · · · · · · · · · ·
Oil Change Interval		 Oil Sample Int 		 Sump Capacity 	
- Filter Details					
Filter Brand		Media Type			
Filter Type		Efficiency			
Description		Beta Rating			
Model Number					
Stock Code					
- Sample point/Ma	agnetic Plug Setup	1			
Sample Point Name		Enable S	ample Points		
Oil Sample Int	•	 Enable M 	agnetic Plug		
		Save	Reset		
- Current Compor	nent Installation D		Reset		
Install Date	nent installation D	Eq SMU at Install	Comp	Hrs at Install	
Rebuild No.		Eq Sivio at install	Comp	rirs at install	
 Component Use 	aful Life Details				
Useful Life 1		Useful Life 2			
Hours to Remove		Hours to Remove	-		
Hours to Rebuild		Hours to Rebuild			
Hours to Install		Hours to Install			
Remove/Ins Cost		Remove/Ins Cost			
Rebuild Cost		Rebuild Cost			
Part Cost(\$)		Part Cost(\$)			
Other Cost (\$)		Other Cost (\$)			
New/Replace(\$)					
		Save/Update			

Current Component Installation Details

Install Date – Enter field for date when the selected component was installed in equipment

Eq SMU Install – Entry field for SMU when the selected component was installed in equipment(s)

Comp Hrs at Install – Entry field for hours on selected component when installed in equipment(s)

Rebuild No – Number of rebuilds completed on selected component when installed in equipment(s)

Generic Component Details

Max No Rebuilds – Maximum times the component can be repaired/rebuilt Component Make – Make of the component

Component Model – Model of the component Inspection Item – Setup regular inspections Inspection Interval –Component inspection interval Inspection UOM – Select the interval type (hours,

Oil Compartment Details

days, weeks etc.)

Oil Type – Edit component oil type Oil Grade – Edit component oil grade Coolant– Edit component coolant type Oil Change Interval – Edit oil change interval Oil Sample Interval – Edit oil sampling interval Sump Capacity – Edit fluid capacity

- Component Use	eful Life Details		
Useful Life 1		Useful Life 2	
Hours to Remove		Hours to Remove	
Hours to Rebuild		Hours to Rebuild	
Hours to Install		Hours to Install	
Remove/Ins Cost		Remove/Ins Cost	
Rebuild Cost		Rebuild Cost	
Part Cost(\$)		Part Cost(\$)	
Other Cost (\$)		Other Cost (\$)	
New/Replace(\$)			
		Sav	/e/Update

Component Useful Life Details

- Useful Life 1 & 2 Number of hours allowed to be completed on component before repair/rebuild
- Hrs to Remove Number of hours required to remove component
- Hrs to Rebuild Number of hours required to rebuild component
- Hrs to Install Number of hours required to install component
- Remove/Ins Cost Total cost to remove or install the component
- Rebuild Cost Cost to rebuild the component
- Part Cost Cost of the components part (s)
- Other Cost Extra costs associated with the component
- New/Replace (\$) Cost to purchase the component
- Save/Update- Save the changes against the selected component and equipment

List of Equipment to Modify

- All- select all the equipment searched to make component changes to
- Customer-customer of searched equipment
- Serial No- serial number of searched equipment
- Unit No unit number of searched equipment
- Model- model type of searched equipment

How to update the Component Details in Multiple Pieces of Equipment

- 1. Enter the Customer, Job Site or required filters from the Selection Criteria panel
- 2. Click Search
- 3. Scroll to the bottom of the page to List if Equipment to Modify and select All or the required equipment
- 4. Enter the required information into the Generic Component Details section
- 5. Enter the required information into the Oil Compartment Details section and click the check box to ensure these are saved
- 6. Enter the required information into Current Component Installation Details, and click the check boxes to ensure these are saved
- 7. Enter the required information into the Component Useful Life Details section and click the check boxes to ensure these are saved
- 8. Click Save/Update

9. Changes made to components will be shown below and reflected in the Equipment Components/Compartments screen for each equipment

FLUID COMPARTMENTS

	Home	Manage Equipment	Setup	System		
			Component/Compart>		>	Fluid Compartments
			Equipmen	it>		
Select Equipment						
Customer	HD BRISBANE FL	EET HIRE SERVICES : 1205921	•	Serial No		T
Jobsite			•	Unit No		τ
						Advanced Settings Reset
4						
Compartment*			•	Oil Type		T
Make			•	Oil Grade		T
Model			•	Fuel Type		•
Role			•	Coolant		τ
Compartment SN		Date Installed		Sample Interval	*	Change Interval
Comp SMU Install		Equip SMU Install		Sump Capacity'	r* 📃	
	Add	Update	Delete			Enable Sample Points 🖕
Equipment Compo	nents					

Component data may be updated to include identifying information, fluid types & service/sampling intervals.

After selecting the desired machine from the drop-down boxes at the top of the screen, a list of registered components will be displayed. Click on the desired component which will then populate the editable fields.

Select required information from the drop down boxes and select Add or Update when finished.

If a model, oil type or other information is not available, please call the laboratory on (07) 3875 0844.

Adding New Compartments

To add a new compartment, select all required information from the drop down boxes and enter serial number and installation details. Click on **Add** when finished.

EQUIPMENT SEARCH

Home	Manage Equipment	Setup	System
		Compon	nent/Compart>
		Equipme	ent> Equipment Search

Equipment Search: This function allows the end user to search for equipment that is registered to that customer. Details such as make, model, serial number and oil information can be viewed.

Selection Criteria		Under Warranty	Include Inactive	Customers	Include Compa	rt Information
Serial No	contains 🔻		Unit No	contains v		
Reg No	contains 🔻		Make Desc	contains v		
Customer Name	contains 🔻		Model Desc	contains v		
Customer ID	contains 🔻		Compart Serial No	contains 🔻		
Jobsite	contains 🔻		Open Screen	Equipment Set	up	•
Oil Type	contains 🔻		Sort Order		▼ 2↓	Z↓
Oil Grade	contains 🔻				Search	Reset

Searches may be completed by the User entering selected information in the required fields.

Equipment information may not be edited by the end user; to have any data updated in the system, export the data to Excel and edit information as required. This may then be emailed to the laboratory for updating in the system.

SYSTEM

Home	Manage Equipment	Setup	System	Help	
			User Preferences		
			Logout	Logout	

USER PREFERENCES

Configure User Settings							
Password Details		Us	er Contact Details				
User ID User Name Old Password New Password Confirm New Password Update User Preferences Language Home Page		Adeset	Idress				
Colour Scheme Currency Update Screen Preferences	BlueGrey Australian Dollar Re	* *	puntry	Update	Reset		
Module	Oil	Scree	n		¥.		

This screen allows the end user to change their password and update contact details.

Please ensure contact phone number and email are kept updated.

Laboratory Contact Information

Product Support Representative Scott Moore Ph: (07) 3875 0921 Mobile: 0427 716 910

Hastings Deering Laboratory Services Direct number: 07 3365 9391 Fax: 07 3365 9201 PO Box 46 Archerfield, Qld, 4108

Hastings Deering Laboratory Services Kerry Rd Archerfield, Qld, 4108

